



# *Senior Servant Bookkeeping Concierge Service*

***Bank account  
management***

***Payment  
of bills***

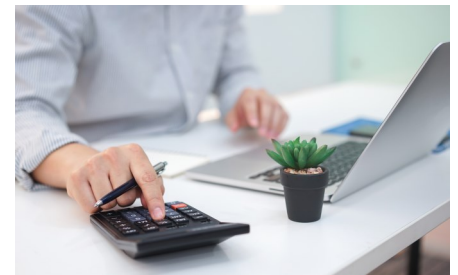
***Financial  
reporting***

*All staff working in this role are experienced in bookkeeping. They are insured through Landis Communities liability Insurance, and have gone through a Criminal History Background check.*

**Overwhelmed with paying your bills and managing your bank account?** Do you want your children to spend time with you when they visit rather than going through your mail to make sure all of your bills are paid?

**Are you trying to assist your aging parents with their bookkeeping?** Worried that their bills are not getting paid on time or that they are not paying attention to the right items that come in the mail?

**Our Bookkeeping service can give you and your family the peace of mind that your paperwork is taken care of by assisting with bill paying, budgeting, reviewing paperwork, tax reporting and organizing records.**



**For more information  
or to schedule a  
FREE CONSULTATION  
contact Dot Hartman  
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